

MILL CREEK SPECIAL SERVICE AREA ADVISORY BODY

Kane County/Mill Creek SSA Office
39W250 Herrington Boulevard, Suite R1, Geneva, IL 60134

AGENDA

Tuesday, January 22, 2019
6:30 PM

1. **Call to Order**
2. **Public Comment**
3. **Approval of Minutes:**
 - A. Monday, September 17, 2018
 - B. Tuesday, November 13, 2018
4. **Monthly Financial**
 - A. Budget Performance Report
 - B. Detail General Ledger Report
5. **Subdivision Report – Projects**
 - A. Sheriff's Detail
 - B. Damaged Residential Mailboxes (Pinehurst Neighborhood Only):
 - i. Review of Proposed Policy
 - ii. Review of Proposed Reimbursement Form
 - C. Greng's Woods:
 - i. Shodeen's request concerning P53
 - D. Resident Request Concerning Wetland Behind Shannon Square
 - E. FY2019 Requests for Quotes (RFQ's):
 - i. Brush Pick-Up Services
 - ii. Tree/Stump Removal Services
 - iii. Parkway Tree Maintenance Services
 - iv. Turf Fertilization Services
 - v. Concrete Lifting Project
 - vi. Bike Path Maintenance
 - vii. Prairie Maintenance
 - F. FY2019 Contract Renewals:
 - i. Parkway Tree Installations
 1. 2019 = Third/Final Contract Extension Brancato Landscaping (current vendor)
 - ii. Street Sweeping Services with Lakeshore Recycling System (current vendor)
 1. 2019 = Second Optional Contract Extension
 2. 2020 = Third/FINAL Optional Contract Extension
 3. 2021 new RFQ

- iii. Holiday Lights with Santa's Helpers
 - 1. 2019 = Second/FINAL Contract Extension
- iv. Landscape Maintenance with Cornerstone Horticultural Partners
 - 1. For 2019 combining all services into one contract (per Resolution process)
 - 2. For 2020 will need to go out to Bid

6. Advisory Body Comments

7. New Business:

- A. Renewal of MC SSA Office Lease
- B. Approval of 2019 MC SSA Advisory Body meeting schedule
- C. Update of MC SSA Advisory Body Appointments/Re-Appointments
- D. Confirmation of current Advisory Body members' contact information

8. Adjourn